Friday 29th May, 2020.

Dear Parents/ Carers,

I would firstly like to welcome you to the Seagrave family. We are looking forward very much to getting to know both you and your child over the coming months. We are aware that this year is very different to other years with Covid 19 and the implications it brings. With this in mind we have developed an induction procedure that hopefully will give you all the information you need and also will help us to get to know your child and to provide an environment in September where they will feel comfortable and settled.

With this letter I have enclosed the 1st of 2 induction packs.

The 1st pack will hopefully contain all the information you need to know about your child starting school.

The 2nd pack will be given out on the 24th/25th August when we meet you and your child and will give you lots of information about our EYFS curriculum, timetable and how to support your child at home with their early learning.

 I will outline below the contents of the 1st induction pack; which documents you will need to fill in and return to us at school and which ones are for you to keep at home for your information. The ones highlighted in yellow will need to be returned to school by Friday 3rd July so that we can read them and make sure we set up the correct provision for your child.

CONTENTS

* Cover letter (this one!) for parents
* Letter to your child from myself (Mrs Chafer, your child’s new teacher) and Mrs Walker (our Teaching assistant who will be looking after your child too)
* School information booklet
* Important notes (on an orange sheet)
* Foundation stage information booklet
* “My starting school” booklet for you and your child to fill in together
* Information about your child’s “Box of treasures!”
* School readiness poster
* Data collection sheet
* Bradgate Education Partnership Privacy notice
* Bradgate Education Partnership Data protection policy
* Your school uniform leaflet (more information is included in the school information booklet)
* Pupil premium leaflet
* Free school meals leaflet
* Slip with your allocated visit time for August 24th/25th.

It seems like a lot of information to take in but we want to make sure you feel well informed and we are always on the end of the phone if you have any questions about the information in the pack.

Over the next couple of weeks I will also be creating a special page on our school website just for you and your children. On there you will find a video by Mrs Walker and myself introducing ourselves to you and your child. We will also be creating some story time sessions your child can enjoy if they would like to. It may help them to get used to our faces and become more comfortable when they meet us. Usually in the Summer term I would visit you and your child at home and also offer an induction evening to talk to you all about how we settle your child in to school. Since this will not be possible this year, I will put the induction meeting slideshow onto our virtual page for your information. Do please contact us if there is anything you don’t understand or want to ask. I will be calling you when I have created our new page on the web site so that I can firstly say “hello” and then explain how to get to our new starters virtual page.

We look forward to getting to know you all over the coming months,

Yours kindly,

Mrs Chafer