

## Seagrave Village Primary School PTA

### Minutes of AGM held on Tuesday 21 September 2021

Present: Kate Litchfield, Headteacher, Victoria Wilson, Kayleigh Kimber, Emily Jefferson, Chris May, Zena Dalby, Gemma Wragge, Abi Dalby, Shreena Hossain, Michelle Chambers, Leena Harper, Liz Boon, Sarah Vinall.

Apologies: Katrina Baker

#### 1. Appointment to roles

The roles of Chair, Treasurer, Vice Chair and Secretary were put out to vote. Victoria Wilson was unanimously voted in as Chair, Shreena Hossain was unanimously voted in as Vice Chair, Kayleigh Kimber received most votes for Treasurer and Sarah Vinall was unanimously voted in as Secretary. It was noted that shadowing of the Chair and Secretary roles with a view to succession would be required this year.

#### 2. Chairperson Report

Victoria reported that due to COVID and the suspension of the PTA for most of the previous year fundraising had been limited. Year 6 Leavers Hoodies and Year Books had been purchased. Emily Jefferson was thanked for her amazing designs on the Year Books. Other purchases included cameras and microphones for home schooling over lockdown. The immediate priority is to raise enough money for a pantomime for the children.

#### 3. Treasurer report

Kayleigh confirmed the current balance over the account and tin as £244.55. Monies have been spent on Easter Eggs, Xmas sweet treat bags, and ceramic and wood craft packs for Halloween and Xmas bubble activities. Amazon Smile has raised £42 in 4-5 months, and the movie night raised £170. The alcohol and gambling licence has been renewed at a cost of £20 to allow mulled wine/cider to be served at the Xmas Fayre and for raffle tickets.

#### 4. Upcoming Events

Movie Night will take place on Tuesday 5 October 2021, **Sarah to draft letter**. A Halloween Disco either on 29 October 2021 or 1 November 2021 dependent on hall availability. Xmas Fayre on Thursday 9 December 2021 from 3.30pm to 6pm if hall is available. **Kate Litchfield to book the hall for Halloween and Xmas**. The Wolds Challenge takes place on Saturday 13 November 2021. Volunteers are needed for marshalling the event. The school is likely to receive at least £1,000 from the challenge and we need as many volunteers as possible. **Sarah to attend next Wolds Challenge meeting with details of volunteers and information on how the money could be spent**.

## **5. School Priorities**

Priorities were confirmed as Panto, Party in the Park, singing teacher, Leavers Hoodies and Year Books, and I Pads costing £270 each.

## **6. Ideas for new events**

There were several suggestions which will be discussed in further detail at the next meeting. Ideas included half term camps, the missing teacher mystery, indoor car boot, Valentine's Day disco, coffee, and cake mornings, wrapped gifts for Mother's and Father's Day for children to buy, matchbox challenge, 5p challenge, copper snake, school joke book, break the rules day, and tapping into Community Champions at local supermarkets.

The question of team sporting events across schools in the area/academy was raised. Kate Litchfield confirmed this to be a school rather than PTA issue that was currently being looked at.

## **7. Date and time of next meeting**

The next meeting will be in school at 3.30pm on Wednesday 13 October 2021.